

# Elias Motsoaledi Local Municipality



P.O. Box 48  
Groblersdal, 0470

Phone: (013) 262 3056/7/8/9  
Fax: (013) 262 2893

Supply Chain Unit  
Procurement

Our Ref: 01-29/05/2017

Ons Verw:

PROCUREMENT

Correspond with the Municipal Manager

Korrespondeer met die Munisipale

29/05/2017

RFQ NO: 01-29/05/2017

## INVITATION TO QUOTE: (01- 29/05/2017)

Service providers are hereby requested to furnish us with a written quotation for the supply of the following items. The price must indicate vat as well as delivery (where applicable)

In terms of Section 19(b) of Elias Motsoaledi Local Municipality's Supply Chain Policy

### ACCOMODATION, FLIGHT AND CAR HIRE FOR 8 OFFICIALS

ITEM	DESCRIPTION OF SERVICE	QUANTITY
1	<ul style="list-style-type: none"> <li>• Accommodation for 8 Officials: Southern Sun Cape Sun (Dinner, Bed &amp; Breakfast with 2 soft drinks per person).                             <ul style="list-style-type: none"> <li>- Check in: 18 June 2017( 4 nights)</li> <li>- Check out 22 June 2017</li> </ul> </li> <li>• Flight ( SAA) Economy: Johannesburg to Cape Town( return)                             <ul style="list-style-type: none"> <li>- Depart : 18 June 2017 at 16:00</li> <li>- Return: 22 June 2017 at 12:00</li> </ul> </li> <li>• Car rental for 9 seater                             <ul style="list-style-type: none"> <li>- From the 18 – 22 June 2017</li> </ul> </li> </ul>	<p>8</p> <p>8 return flight tickets</p> <p>1</p>

Quotations must be deposited in a box marked "Accommodation" not later than **05 June 2017 at 10:30** faxed or e-mailed quotations will not be considered. For further enquiries don't hesitate to phone (SCM UNIT) at 013 262 3056.

### EVALUATION CRITERION (80/20)

#### Minimum requirements

- Central Supplier Database Registration Summary Report
- Copy of valid tax clearance certificate
- Valid company registration certificate
- Certified copy of BBB-EE certificate or a certified sworn affidavit ( failure to submit BBB-EE certificate or a sworn affidavit; no points will be allocated, but will be evaluated further)
- Fully completed MBD 4,8 and 9 forms
- Proof of municipal rates and taxes or municipal service charges not owed by your company or any of the directors not in arrears for more than three months or proof from Municipality indicating that the company / its director does not pay municipal rates.

#### General Notes

- The council is not bound to accept the lowest quotation and the council reserve the right to appoint partially or wholly or not to appoint at all

R.M. MAREDI

MUNICIPAL MANAGER Municipal Manager

Elias Motsoaledi  
Local Municipality

9 MAY 2017